



LIQUOR DISTRIBUTION BRANCH

Special Order Request for Quotation

BC Liquor Distribution Branch, Special Orders Department

3383 Gilmore Way, Burnaby BC V5G 4S1

Web: <http://www.bcliquorstores.com/special-orders>

Email: specialorderdesk@bcldb.com

Date Submitted: _____	Supplier Name and Address, if known: (please use a separate form for each supplier)
Full Name: _____	
Address: _____	Country of Origin, if known:
City: _____ Phone: _____	
Email: _____	BC Agent for the Product, if known:
Pick-Up at this BC Liquor Store: _____	
Licence Number, if applicable: _____	

				LDB USE ONLY			
	Product Name	# of Cases	SKU # if known	ML per Bottle	Bottles per Case	Retail Bottle Cost	Retail Case Cost
1							
2							
3							
4							

Minimum order requirement is two full cases for wine, one full case for spirits and 10 cases for beer (24/case). International orders and some suppliers will have higher minimums orders.

Quotation Process: The LDB will contact the supplier to request pricing and minimum order quantities. Upon receiving a response from the supplier we will estimate the retail price for your order. Based on this information, you then decide whether or not you wish to place an order. If we do not receive a response from the supplier within six weeks, the file will be closed and you will be notified that the product is not available. Products requested through a special order request are subject to the same LDB product guidelines and social responsibility policies as products registered for sale in BC.

Beverage alcohol products purchased **by individuals** through the Special Order channel can only be used for personal consumption and cannot be used for commercial purposes.

Estimates will include a minimum \$80 shipping charge and are based on the supplier's costs, markup, duties and excise.

Additional sales taxes will apply. Prices are subject to change.

For more information about special orders, please visit the BC Liquor Stores [retail website](#).